



MINUTES OF PRE-BID CONFERENCE

1. Supply and delivery of Various IT Supplies and Laptop Computers
ABC: P 3,615,169.00 (GAA Fund 2019)
2. Supply, delivery and installation of Ice Cream Maker, Blast Freezer and Milk Dispenser
ABC: P 9,139,500.00 (Revolving Fund)
3. Supply, delivery and installation of Cream Separator, Butter Churner and Immersion Blender
ABC: P 2,067,000.00 (Revolving Fund)
4. Construction of Bull Farm (Animal Treatment Facility)
ABC: P 3,498,951.60 (GAA Fund-PCC CLSU)
5. Office/Site Development (PCC-CLSU)
ABC: P 4,147,706.89 (GAA Fund-PCC CLSU)

PCC Eusebio Hall
November 12, 2018 (2 pm)

Attendance:

Dr. Annabelle S. Sarabia	-	Chairperson
Dr. Peregrino G. Duran	-	Member
Mr. Jeffrey Jerome M. Balaoing	-	Member
Engr. Eduardo P. Dalusong	-	Head, TWG
Engr. Francisco V. Santiago	-	Member, TWG (Infra)
Ms. Marissa L. Octavio	-	Member, TWG
Ms. Noemi V. Balais	-	Member, TWG/Head, BAC Secretariat
Mr. Benjamin R. Gonzales	-	Member, BAC Secretariat
Mr. Luis dela Cruz	-	ALJU Construction
Mr. Reb Cabanes	-	BM Cabanes Trading and Const.
Mr. Rafael Dizon	-	BM Cabanes Trading and Const.
Mr. Romer Conanan	-	Serdna Construction
Ms. Jonalyn Soriano	-	Serdna Construction
Ms. Ann Alicaycay	-	Adroit Construction
Mr. George Guieb	-	Universal Commercial Corporation
Mr. Paul Go	-	Fabtech
Mr. Kevin Ostaga	-	Fabtech
Mr. Lito Tubera	-	Pentronic Marketing
Ms. Sheryll Ortiz	-	FC Martinez Construction
Mr. Jeff Rillorta	-	JGR Design and Const.
Mr. Roland Miguel	-	Greenwall Const.
Mr. Rey Estrella	-	IJK MGE Const.
Mr. Arnold Pranilla	-	R. Pranilla Builders

The pre-bid conference started at 2:00 p.m. It was held at the PCC Madamba Hall, Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. The attending members of the PCC BAC and the bidders were requested to sign the attendance sheet.

Twelve (12) bidders participated in the pre-bid conference.

The public bidding for the PCC requirements FY 2019 (GAA Fund) is in accordance with the DBM Circular Letter No. 2018-8 dated July 30, 2018 (Conduct of Early Procurement FY 2019 National Expenditure Program (NEP)).

The Notice of Award will be issued to the winning bidder/supplier early January 2019 only upon approval of the respective appropriations or budget authorization document and based on the amount authorized herein. Suppliers are required to submit their Performance Security on or before the 10th day from receipt of the Notice of Award.

Payments for the two (2) infrastructure projects will be made at the PCC-CLSU.

Dr. Annabelle S. Sarabia, BAC Chairperson, presided the pre-bidding conference. Details of the PCC project/s for bidding were read, specifically, the approved budget for the contract, contract duration, deadline of submission of bid proposals and the venue of the bid opening.

The BAC Chairperson read the Instruction to Bidder and discussed the Bid Data Sheet (BDS) one by one.

Supply and delivery of various IT Supplies and Laptop Computers

No bidder attended the Pre-bid Conference

Supply, delivery and installation of Ice Cream Maker, Blast Freezer and Milk Dispenser

ITB Clause 1.1:

The name of the Contract is SUPPLY, DELIVERY AND INSTALLATION OF ICE CREAM MAKER, BLAST FREEZER AND MILK DISPENSER

The identification number of the Contract is
ITB No./PhilGEPS Reference No. 5764873

ITB Clause 1.2:

The lot(s) and reference is/are: (awarded per line item)

ITB Clause 2:

The Government of the Philippines (GOP) through the Revolving Fund in the amount of Nine Million One Hundred Thirty Nine Thousand Five Hundred Pesos (P 9,139,500.00).

The name of the Project is:
SUPPLY, DELIVERY AND INSTALLATION OF ICE CREAM MAKER, BLAST FREEZER AND MILK DISPENSER

ITB Clause 5.2:

None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders, except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

ITB Clause 5.4:

The Bidder must have completed, within the last five (5) years from the submission of bids, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC equivalent to Four Million Five Hundred Sixty Nine Thousand Seven Hundred Fifty Pesos (P 4,569,750.00) **OR**

In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will defeat the purpose of public bidding”, the Bidder should comply with the following requirements:

- a) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least “fifty percent (50%)” of the ABC for this Project; and
- b) The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above amounting to Two Million Two Hundred Eighty Four Thousand Eight Hundred Seventy Five Pesos (P 2,284,875.00).

Definition of Similar Contract: Project/s or contract/s that involves supply and delivery of milk/food processing equipment.

ITB Clause 12.1

The BAC Chairperson read and discussed the documents comprising the eligibility and technical documents one by one. She presented samples for the sealing and marking of bids, the use of dog-ear codes as well as the latest issuances from the Government Procurement Policy Board (GPPB).

ITB Clause 12.1(a)(i)

PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A

OR

Combination of the following documents:

1. PhilGEPS Certificate of Registration and Membership (PLATINUM)
2. SEC or DTI or CDA
3. Valid Mayor’s Permit (*issued by the city or municipality where the principal place of business of the prospective bidder is located*)
4. Audited Financial Statements (*stamped “received” by the BIR for current year or the most recent year, whichever is applicable*)
5. Valid TAX Clearance

ITB Clause 12.1(a)(ii)

Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years prior to the deadline for the submission and receipt of bids, AND

Statement identifying the bidder's single largest completed contract similar to the contract to be bid amounting to at least "fifty percent (25%)" of the ABC within the last five (5) years prior to the deadline for the submission and receipt of bids

The statement shall include, for each contract, the following:

1. Name of the contract;
2. Date of the contract;
3. Kinds of Goods;
4. Amount of contract and value of outstanding contracts for all ongoing government and private contracts;
5. Date of delivery; and
6. End user's acceptance or official receipt(s) issued for the contract, if completed

The two (2) statements must be in the matrix/table form and must be supported by the following documents:

- a) Contract or Purchase Order
- b) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.

ITB Clause 12.1(a)(iii)

The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which must be at least equivalent to the sum of the ABC of the project.

The total amount of the NFCC computation is at least Nine Million One Hundred Thirty Nine Thousand Five Hundred Pesos (P 9,139,500.00).

OR

Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation.

ITB Clause 12.1(a)(iv)

If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.

ITB Clause 13.2

The Approved Budget for the Contract is:

Nine Million One Hundred Thirty Nine Thousand Five Hundred Pesos (P 9,139,500.00).
Any bid with a financial component exceeding this amount shall not be accepted.

ITB Clause 17.1

Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.

ITB Clause 18.1

The bid security will be based on the total approved budget for the contract with the amount stated under Bid Data Sheet, ITB Clause 18.1.

It was reiterated that the Bid Securing Declaration as an option for bid security must bear the PhilGEPS Reference No. 5764873. Failure to include the ITB No./PhilGEPS Reference No. in the Bid Securing Declaration (BSD) for project identification purposes shall mean outright disqualification.

The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid opening date.

ITB Clause 20.3

The BAC Chairperson reiterated and instructed the bidders to use envelope in sealing bid proposals. All of the ten (10) envelopes must be properly sealed and duly signed by the bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and bottom flap of the envelopes.

All pages of the Original Eligibility and Technical Documents must be stamped "certified true copy/certified photocopy" and originally signed by the bidder/authorized representative.

The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS) shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s. Presentation of the original eligibility documents shall be required during the Post-Qualification period for validation purposes. Failure to follow the instructions indicated in the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.

The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as Annex "B" for easy reference of the BAC.

ITB Clause 21

The deadline of submission of bid proposals will be on November 26, 2018 (1:00 p.m.) - Philippine Standard Time (PST) at the BAC Secretariat Office, Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. Bidders may submit their bid proposals on or before the deadline. Late bids shall not be accepted.

ITB Clause 28.3(a)

Each item will be evaluated and compared with other bids separately and recommended to form complete contract separately.

The bidder was also instructed to include brochures, catalogues, literatures and if available website of manufacturer of the item being offered as part of the Technical Documents and will be used during the

evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the bidding documents).

The BAC Chairperson reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder is aware of and has undertaken the following responsibilities as a bidder to inquire or secure Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be posted on the PhilGEPS and the website of the procuring entity concerned, if available. It shall be the responsibility of all those who have properly secured the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with Section 26.1 of the IRR.

The BAC Chairman reiterated the use of the attached/prescribed financial bid form together with the template “for Goods offered abroad” or “for Goods offered within the Philippines”.

Issues and Actions:

Issue: For the similar contract, can we submit contract related to kitchen equipment?

Action: Yes, all contracts related or similar to milk/food processing equipment will be accepted.

Issue: What if our similar contract is not yet delivered?

Action: That will be included in the list of on-going contracts

Issue: Can we submit similar contract with private clients?

Action: Bidders may submit similar contracts whether government or private. Supporting documents for the single largest completed contract are listed in the Bid Data Sheet clause 12.1(a)(ii)

Issue: Is single largest completed contract (SLCC) can be included in the list of on-going and completed government and private contracts?

Action: Yes

Issue: Is the Net Financial Contracting Capacity (NFCC) based on our latest audited financial statement?

Action: Yes. Refer to Bid Data Sheet Clause 12.1(a)(iii)

Issue: For the imported goods, do we need to attached/include the receipt from our suppliers abroad?

Action: No need to attach in the bid proposal.

Issue: Do we need to breakdown the costing of training and delivery cost for the equipment?

Action: No need. It should be built in the proposal.

As agreed, the BAC will issue bid bulletin for the new delivery period ninety (90) to one hundred twenty (120) calendar days upon issuance of the Notice to Proceed.

Supply, delivery and installation of Cream Separator, Butter Churner and Immersion Blender

ITB Clause 1.1:

The name of the Contract is SUPPLY, DELIVERY AND INSTALLATION OF CREAM SEPARATOR, BUTTER

CHURNER AND IMMERSION BLENDER

The identification number of the Contract is
ITB No./PhilGEPS Reference No. 5764917

ITB Clause 1.2:

The lot(s) and reference is/are: (awarded per line item)

ITB Clause 2:

The Government of the Philippines (GOP) through the Revolving Fund in the amount of Two Million Sixty Seven Thousand Pesos (P 2,067,000.00).

The name of the Project is:

SUPPLY, DELIVERY AND INSTALLATION OF CREAM SEPARATOR, BUTTER CHURNER AND IMMERSION BLENDER

ITB Clause 5.2:

None of the circumstances mentioned in the **ITB** Clause exists in this Project. Foreign bidders, except those falling under **ITB** Clause 5.2(b), may not participate in this Project.

ITB Clause 5.4:

The Bidder must have completed, within the last five (5) years from the submission of bids, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC equivalent to One Million Thirty Three Thousand Five Hundred Pesos (P 1,033,500.00) **OR**

In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly that will defeat the purpose of public bidding”, the Bidder should comply with the following requirements:

- a) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least “fifty percent (50%)” of the ABC for this Project; and
- b) The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above amounting to Five Hundred Sixteen Thousand Seven Hundred Fifty Pesos (P 516,750.00).

Definition of Similar Contract: Project/s or contract/s that involves supply and delivery of milk/food processing equipment.

ITB Clause 12.1

The BAC Chairperson read and discussed the documents comprising the eligibility and technical documents one by one. She presented samples for the sealing and marking of bids, the use of dog-ear codes as well as the latest issuances from the Government Procurement Policy Board (GPPB).

ITB Clause 12.1(a)(i)

PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A

OR

Combination of the following documents:

1. PhilGEPS Certificate of Registration and Membership (PLATINUM)
2. SEC or DTI or CDA
3. Valid Mayor's Permit (*issued by the city or municipality where the principal place of business of the prospective bidder is located*)
4. Audited Financial Statements (*stamped "received" by the BIR for current year or the most recent year, whichever is applicable*)
5. Valid TAX Clearance

ITB Clause 12.1(a)(ii)

Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years prior to the deadline for the submission and receipt of bids, AND

Statement identifying the bidder's single largest completed contract similar to the contract to be bid amounting to at least "fifty percent (25%)" of the ABC within the last five (5) years prior to the deadline for the submission and receipt of bids

The statement shall include, for each contract, the following:

1. Name of the contract;
2. Date of the contract;
3. Kinds of Goods;
4. Amount of contract and value of outstanding contracts for all ongoing government and private contracts;
5. Date of delivery; and
6. End user's acceptance or official receipt(s) issued for the contract, if completed

The two (2) statements must be in the matrix/table form and must be supported by the following documents:

- c) Contract or Purchase Order
- d) Certificate of Acceptance or Official Receipt(s) issued if the contract is completed.

ITB Clause 12.1(a)(iii)

The bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which must be at least equivalent to the sum of the ABC of the project.

The total amount of the NFCC computation is at least Two Million Sixty Seven Thousand Pesos (P 2,067,000.00).

OR

Committed Line of Credit from a Universal or Commercial Bank in lieu of NFCC computation.

ITB Clause 12.1(a)(iv)

If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.

ITB Clause 13.2

The Approved Budget for the Contract is:

Two Million Sixty Seven Thousand Pesos (P 2,067,000.00).

Any bid with a financial component exceeding this amount shall not be accepted.

ITB Clause 17.1

Bids will be valid until One Hundred Twenty (120) calendar days from the bid opening.

ITB Clause 18.1

The bid security will be based on the total approved budget for the contract with the amount stated under Bid Data Sheet, ITB Clause 18.1.

It was reiterated that the Bid Securing Declaration as an option for bid security must bear the PhilGEPS Reference No. 5764917. Failure to include the ITB No./PhilGEPS Reference No. in the Bid Securing Declaration (BSD) for project identification purposes shall mean outright disqualification.

The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid opening date.

ITB Clause 20.3

The BAC Chairperson reiterated and instructed the bidders to use envelope in sealing bid proposals. All of the ten (10) envelopes must be properly sealed and duly signed by the bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and bottom flap of the envelopes.

All pages of the Original Eligibility and Technical Documents must be stamped "certified true copy/certified photocopy" and originally signed by the bidder/authorized representative.

The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS) shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s. Presentation of the original eligibility documents shall be required during the Post-Qualification period for validation purposes. Failure to follow the instructions indicated in the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.

The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as Annex "B" for easy reference of the BAC.

ITB Clause 21

The deadline of submission of bid proposals will be on November 26, 2018 (1:00 p.m.) - Philippine Standard Time (PST) at the BAC Secretariat Office, Philippine Carabao Center, National Headquarters and Gene Pool, Science City of Munoz, Nueva Ecija. Bidders may submit their bid proposals on or before the deadline. Late bids shall not be accepted.

ITB Clause 28.3(a)

Each item will be evaluated and compared with other bids separately and recommended to form complete contract separately.

The bidder was also instructed to include brochures, catalogues, literatures and if available website of manufacturer of the item being offered as part of the Technical Documents and will be used during the evaluation/validation of the PCC Technical Working Group. (refer to Technical Specifications of the bidding documents).

The BAC Chairperson reiterated that No. 8 (d) of the Omnibus Sworn Statement states that “the bidder is aware of and has undertaken the following responsibilities as a bidder to inquire or secure Supplemental/Bid Bulletin(s) issued for the specific project”. It was also reiterated that as per Revised IRR of RA 9184 Section 22.5.3 states that “any Supplemental/Bid Bulletin issued by the BAC shall also be posted on the PhilGEPS and the website of the procuring entity concerned, if available. It shall be the responsibility of all those who have properly secured the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with Section 26.1 of the IRR.

The BAC Chairman reiterated the use of the attached/prescribed financial bid form together with the template “for Goods offered abroad” or “for Goods offered within the Philippines”.

Issues and Actions:

Issue: For the similar contract, can we submit contract related to kitchen equipment?

Action: Yes, all contracts related or similar to milk/food processing equipment will be accepted.

Issue: What if our similar contract is not yet delivered?

Action: That will be included in the list of on-going contracts

Issue: Can we submit similar contract with private clients?

Action: Bidders may submit similar contracts whether government or private. Supporting documents for the single largest completed contract are listed in the Bid Data Sheet clause 12.1(a)(ii)

Issue: Is single largest completed contract (SLCC) can be included in the list of on-going and completed government and private contracts?

Action: Yes

Issue: Is the Net Financial Contracting Capacity (NFCC) based on our latest audited financial statement?

Action: Yes. Refer to Bid Data Sheet Clause 12.1(a)(iii)

Issue: For the imported goods, do we need to attached/include the receipt from our suppliers abroad?
Action: No need to attach in the bid proposal.

Issue: Do we need to breakdown the costing of training and delivery cost for the equipment?
Action: No need. It should be built in the proposal.

As agreed, the BAC will issue bid bulletin for the new delivery period ninety (90) to one hundred twenty (120) calendar days upon issuance of the Notice to Proceed.

Construction of Bull Farm (Animal Treatment Facility)

ITB Clause 1.1:

The name of the Contract is CONSTRUCTION OF BULL FARM (ANIMAL TREATMENT FACILITY)

The identification number of the Contract is
ITB No./PhilGEPS Reference No. 5768168

ITB Clause 2:

The Funding Source is:

The Government of the Philippines (GoP) through the GAA Fund in the amount of Three Million Four Hundred Ninety Eight Thousand Nine Hundred Fifty One Pesos & 60/100 (P 3,498,951.60).

The name of the Project is:
CONSTRUCTION OF BULL FARM (ANIMAL TREATMENT FACILITY)

ITB Clause 5.4 (a)

The Bidder must have an experience of having completed a SINGLE LARGEST COMPLETED CONTRACT (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC amounting to One Million Seven Hundred Forty Nine Thousand Four Hundred Seventy Five Pesos & 80/100 (P 1,749,475.80) adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.

ITB Clause 5.4 (b)

For this purpose, contracts similar to the Project shall refer to:

General Building

ITB Clause 5.5

The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

The total amount of the NFCC computation is at least Three Million Four Hundred Ninety Eight Thousand Nine Hundred Fifty One Pesos & 60/100 (P 3,498,951.60)

ITB Clause 8.1

Subcontracting is not allowed.

ITB Clause 9.1

PRE-BID CONFERENCE:
November 12, 2018 (2pm)
PCC MADAMBA HALL
PHILIPPINE CARABAO CENTER
National Headquarters and Gene Pool
Science City of Munoz, Nueva Ecija

ITB Clause 12.1(a)(i)

PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A

OR

Combination of the following documents:

1. PhilGEPS Certificate of Registration and Membership (PLATINUM)
2. SEC or DTI or CDA
3. Valid Mayor's Permit (*issued by the city or municipality where the principal place of business of the prospective bidder is located*)
4. Audited Financial Statements (*stamped "received" by the BIR for current year or the most recent year, whichever is applicable*)
5. Valid TAX Clearance
6. Valid PCAB License and Registration

ITB Clause 12.1(a)(ii)

Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
AND

Statement of the Bidder's SINGLE LARGEST COMPLETED CONTRACT (SLCC) similar to the contract to be bid, in accordance with ITB Clause 5.4.

The two statements required shall be in matrix/table form and shall indicate for each contract the following:

1. name of the contract;
2. date of the contract;
3. contract duration;
4. owner's name and address;
5. nature of work;
6. contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
7. total contract value at award;
8. date of completion or estimated completion time;
9. total contract value at completion, if applicable;
10. percentages of planned and actual accomplishments, if applicable; and
11. value of outstanding works, if applicable.

The statement of the Bidder's SINGLE LARGEST COMPLETED CONTRACT (SLCC) shall be supported by the following documents:

1. Contract;
2. Notice of Award and/or Notice to Proceed;
3. Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. In case of contracts with the private sector, an equivalent document shall be submitted;

ITB Clause 12.1(a)(iii)

Valid Philippine Contractors Accreditation Board (PCAB) license and registration
(Size Range: at least Small B/License Category: C&D)

ITB Clause 12.1(b)(ii.2)

The minimum work experience requirements for key personnel are the following:

<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>
Construction Manager	5 years	3 years
Electrical Engineer	5 years	3 years
Foreman	5 years	3 years

In lieu of Key Personnel and Relevant Work Experience, only a structured Cabling Engineer or equivalent position need be assigned to the project and stated in the Qualification of Key Personnel Proposed to be assigned to the Contract.

ITB Clause 12.1(b)(iii.3)

The minimum major equipment requirements are the following:
(No Minimum major equipment requirements)

12 (b) (ii)

Project Requirements which shall include the following:

- a) Organizational chart for the contract to be bid
- b) List of Contractor's Key Personnel:

The bidder/contractor shall submit a certification, indicating the name and position of the Personnel, that the bidder has employed the following:

- 1. Construction Manager
- 2. Electrical Engineer
- 3. Foreman

All must be licensed professional (except Foreman). A photocopy of their license or equivalent certificate shall also be submitted.

- c) List of Contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment lessor/vendor for the duration of the project.

ITB Clause 13.1(b)

This shall include all of the following documents:

- 1) Bid prices in the Bill of Quantities;
- 2) Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and Cash flow by quarter or payment schedule.

ITB Clause 13.2

The Approved Budget for the Contract is:

Three Million Four Hundred Ninety Eight Thousand Nine Hundred Fifty One Pesos & 60/100 (P 3,498,951.60).

Any bid with a financial component exceeding this amount shall not be accepted.

ITB Clause 17.1

Bids will be valid until 120 calendar days from the Bid Opening Date.

ITB Clause 18.1

The bid security will be based on the total approved budget for the contract with the amount stated under Bid Data Sheet, ITB Clause 18.1.

It was reiterated that the Bid Securing Declaration as an option for bid security must bear the PhilGEPS Reference No. 5768168. Failure to include the ITB No./PhilGEPS Reference No. in the Bid Securing Declaration (BSD) for project identification purposes shall mean outright disqualification.

The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid opening date.

ITB Clause 20.3

The BAC Chairperson reiterated and instructed the bidders to use envelope in sealing bid proposals. All of the ten (10) envelopes must be properly sealed and duly signed by the bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and bottom flap of the envelopes.

All pages of the Original Eligibility and Technical Documents must be stamped “certified true copy/certified photocopy” and originally signed by the bidder/authorized representative.

The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS) shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s. Presentation of the original eligibility documents shall be required during the Post-Qualification period for validation purposes. Failure to follow the instructions indicated in the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.

The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as Annex “B” for easy reference of the BAC.

ITB Clause 21

The address for submission of bids is :
PHILIPPINE CARABAO CENTER (BAC SECRETARIAT OFFICE)
National Headquarters and Gene Pool
Science City of Muñoz, Nueva Ecija

The deadline for submission of bids is November 26, 2018 (1 pm).
LATE BIDS SHALL NOT BE ACCEPTED.

ITB Clause 24.1

The place of bid opening is:

PHILIPPINE CARABAO CENTER
National Headquarters and Gene Pool
Science City of Muñoz, Nueva Ecija

The date and time of bid opening is November 26, 2018 (2 pm).

ITB Clause 27.3

Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.

In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.

ITB Clause 28.2

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)

ITB Clause **Error! Reference source not found.**

List of additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity from the winning bidder.

1. Construction Schedule and S-curve
2. Manpower Schedule

3. Construction Methods
4. Equipment Utilization Schedule
5. Construction Safety and Health Program approved by the Department of Labor and Employment
6. PERT/CPM
7. Program of Works (POW)

Issues and Actions:

Issue: What will be the composition of the backfill, soil or mix sand?

Action: After bedmuda grass, top soil and inclusive of plants as per attached bid form.

Issue: Who will conduct the inspection during the contract implementation/billing purposes?

Action: Maybe technical inspectors from PCC-CLSU or PCC OED. Pre-construction meeting will be conducted after the issuance of award.

Office/Site Development (PCC-CLSU)

ITB Clause 1.1:

The name of the Contract is OFFICE/SITE DEVELOPMENT (PCC-CLSU)

The identification number of the Contract is
ITB No./PhilGEPS Reference No. 5768216

ITB Clause 2:

The Funding Source is:

The Government of the Philippines (GoP) through the GAA Fund in the amount of Four Million One Hundred Forty Seven Thousand Seven Hundred Six Pesos & 89/100 (P 4,147,706.89).

The name of the Project is:
OFFICE/SITE DEVELOPMENT (PCC-CLSU)

ITB Clause 5.4 (a)

The Bidder must have an experience of having completed a SINGLE LARGEST COMPLETED CONTRACT (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC amounting to Two Million Seventy Three Thousand Eight Hundred Fifty Three Pesos & 44/100 (P 2,073,853.44) adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index. However, contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.

ITB Clause 5.4 (b)

For this purpose, contracts similar to the Project shall refer to:

General Building

ITB Clause 5.5

The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract for this Project.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

The total amount of the NFCC computation is at least Four Million One Hundred Forty Seven Thousand Seven Hundred Six Pesos & 89/100 (P 4,147,706.89).

ITB Clause 8.1

Subcontracting is not allowed.

ITB Clause 9.1

PRE-BID CONFERENCE:

November 12, 2018 (2pm)
PCC MADAMBA HALL
PHILIPPINE CARABAO CENTER
National Headquarters and Gene Pool
Science City of Munoz, Nueva Ecija

ITB Clause 12.1(a)(i)

PhilGEPS Certificate of Registration and Membership (PLATINUM) with updated Annex A

OR

Combination of the following documents:

1. PhilGEPS Certificate of Registration and Membership (PLATINUM)
2. SEC or DTI or CDA
3. Valid Mayor's Permit (*issued by the city or municipality where the principal place of business of the prospective bidder is located*)
4. Audited Financial Statements (*stamped "received" by the BIR for current year or the most recent year, whichever is applicable*)

- 5. Valid TAX Clearance
- 6. Valid PCAB License and Registration

ITB Clause 12.1(a)(ii)

Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
AND

Statement of the Bidder’s SINGLE LARGEST COMPLETED CONTRACT (SLCC) similar to the contract to be bid, in accordance with ITB Clause 5.4.

The two statements required shall be in matrix/table form and shall indicate for each contract the following:

1. name of the contract;
2. date of the contract;
3. contract duration;
4. owner’s name and address;
5. nature of work;
6. contractor’s role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
7. total contract value at award;
8. date of completion or estimated completion time;
9. total contract value at completion, if applicable;
10. percentages of planned and actual accomplishments, if applicable; and
11. value of outstanding works, if applicable.

The statement of the Bidder’s SINGLE LARGEST COMPLETED CONTRACT (SLCC) shall be supported by the following documents:

1. Contract;
2. Notice of Award and/or Notice to Proceed;
3. Project Owner’s Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. In case of contracts with the private sector, an equivalent document shall be submitted;

ITB Clause 12.1(a)(iii)

Valid Philippine Contractors Accreditation Board (PCAB) license and registration
(Size Range: at least Small B/License Category: C&D)

ITB Clause 12.1(b)(ii.2)

The minimum work experience requirements for key personnel are the following:

<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>
Construction Manager	5 years	3 years
Electrical Engineer	5 years	3 years
Foreman	5 years	3 years

In lieu of Key Personnel and Relevant Work Experience, only a structured Cabling Engineer or equivalent position need be assigned to the project and stated in the Qualification of Key Personnel Proposed to be assigned to the Contract.

ITB Clause 12.1(b)(iii.3)

The minimum major equipment requirements are the following:
(No Minimum major equipment requirements)

12 (b) (ii)

Project Requirements which shall include the following:

- d) Organizational chart for the contract to be bid
- e) List of Contractor's Key Personnel:

The bidder/contractor shall submit a certification, indicating the name and position of the Personnel, that the bidder has employed the following:

- 4. Construction Manager
- 5. Electrical Engineer
- 6. Foreman

All must be licensed professional (except Foreman). A photocopy of their license or equivalent certificate shall also be submitted.

- f) List of Contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment lessor/vendor for the duration of the project.

ITB Clause 13.1(b)

This shall include all of the following documents:

- 3) Bid prices in the Bill of Quantities;
- 4) Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and Cash flow by quarter or payment schedule.

ITB Clause 13.2

The Approved Budget for the Contract is:

Four Million One Hundred Forty Seven Thousand Seven Hundred Six Pesos & 89/100 (P 4,147,706.89).

Any bid with a financial component exceeding this amount shall not be accepted.

ITB Clause 17.1

Bids will be valid until 120 calendar days from the Bid Opening Date.

ITB Clause 18.1

The bid security will be based on the total approved budget for the contract with the amount stated under Bid Data Sheet, ITB Clause 18.1.

It was reiterated that the Bid Securing Declaration as an option for bid security must bear the PhilGEPS Reference No. 5768216. Failure to include the ITB No./PhilGEPS Reference No. in the Bid Securing Declaration (BSD) for project identification purposes shall mean outright disqualification.

The bid security shall be valid until One Hundred Twenty (120) calendar days from the bid opening date.

ITB Clause 20.3

The BAC Chairperson reiterated and instructed the bidders to use envelope in sealing bid proposals. All of the ten (10) envelopes must be properly sealed and duly signed by the bidders/authorized representatives at the sealed part of the envelopes/across the seal flap and bottom flap of the envelopes.

All pages of the Original Eligibility and Technical Documents must be stamped “certified true copy/certified photocopy” and originally signed by the bidder/authorized representative.

The original and number of copies of the bid documents as indicated in the Bid Data Sheet (BDS) shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s. Presentation of the original eligibility documents shall be required during the Post-Qualification period for validation purposes. Failure to follow the instructions indicated in the Bid Data Sheet for the Sealing and Marking of Bids shall mean outright disqualification.

The bidder was instructed to use the dog ear codes as indicated in the Bid Data Sheet marked as Annex “B” for easy reference of the BAC.

ITB Clause 21

The address for submission of bids is :
PHILIPPINE CARABAO CENTER (BAC SECRETARIAT OFFICE)
National Headquarters and Gene Pool
Science City of Muñoz, Nueva Ecija

The deadline for submission of bids is November 26, 2018 (1 pm).
LATE BIDS SHALL NOT BE ACCEPTED.

ITB Clause 24.1

The place of bid opening is:

PHILIPPINE CARABAO CENTER
National Headquarters and Gene Pool
Science City of Muñoz, Nueva Ecija

The date and time of bid opening is November 26, 2018 (2 pm).

ITB Clause 27.3

Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.

In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.

ITB Clause 28.2

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)

ITB Clause **Error! Reference source not found.**

List of additional contract documents relevant to the Project that may be required by existing laws

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4. Equipment Utilization Schedule
5. Construction Safety and Health Program approved by the Department of Labor and Employment
6. PERT/CPM
7. Program of Works (POW)

Issues and Actions:

Issue: Who will conduct the inspection during the contract implementation/billing purposes?

Action: Maybe technical inspectors from PCC-CLSU or PCC OED. Pre-construction meeting will be conducted after the issuance of award.

Since there were no other issues being raised, the pre-bid conference was formally adjourned by the BAC Chairperson at exactly 4:15 p.m.

Prepared by:

Attested by:

(SGD) NOEMI V. BALAIS
Head, BAC Secretariat

(SGD) ANNABELLE S. SARABIA
Chairperson, Bids and Awards Committee